



Rio Arriba County Detention Center (RACDC) POLICY 051: EVACUATION PLAN

In certain emergencies, the need for evacuation of the facility is needed. The Rio Arriba County Detention Facility shall have procedures that in certain cases the mass release of inmates is needed.

Procedure:

1. Upon being notified of an emergency situation, the supervisor shall determine if evacuation of all or certain inmates will be needed.
2. If the determination to evacuate is made, the control officer shall notify the administrator, the assistant administrator, the chief of security, and proper law enforcement agencies.
3. Law enforcement agents will assist with the transporting of inmates when evacuation takes place.
4. All visitors shall be escorted out of the facility.
5. Inmates shall be placed in the evacuation yard for proper counting of all inmates.
6. Transport officers shall take the inmates to the designated area determined by the administrator.
7. A complete unit check will be done if possible to assure that all inmates were evacuated.
8. Proper security staff shall be located in the place where the evacuation is taking place.
9. Once the inmates arrive at the designated safe area, a proper head count will be conducted to assure all inmates are accounted for.
10. All inmates being evacuated shall be hand cuffed.
11. In the event that not all the inmates are accounted for, authorization shall be sought to re-inspect the facility to try to locate.
12. Control of the facility shall be restored as soon as possible.



Rio Arriba County Detention Center (RACDC) POLICY 051: EVACUATION PLAN

13. When evacuation is done to the extent of the evacuation yard only, armed security shall be stationed in the perimeter of the yard.